

**OUTER WEST COMMUNITY COMMITTEE**

---

**Meeting to be held in Council Chambers, Pudsey Town Hall, Robin Lane, Pudsey, LS28 7BL  
on  
Wednesday, 9th July, 2014 at 1.00 pm**

---

**MEMBERSHIP**

Councillors

A Carter	Calverley and Farsley;
J Marjoram	Calverley and Farsley;
R Wood	Calverley and Farsley;
M Coulson	Pudsey;
J Jarosz	Pudsey;
R Lewis	Pudsey;
A Blackburn	Farnley and Wortley;
D Blackburn	Farnley and Wortley;
T Wilford	Farnley and Wortley;

---

**Agenda compiled by:  
Debbie Oldham  
Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Tel: 0113 395 1712**

**West North West Area Leader:  
Shaid Mahmood  
Tel: 33 67858**

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;"><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</b></p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - OF THE FINAL MEETING OF THE WEST OUTER AREA COMMITTEE - 4TH JUNE 2014</b></p> <p>To note the minutes of the final meeting of the West Outer Area Committee held on 4<sup>th</sup> June 2014.</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8			<p><b>MINUTES - OUTER WEST HOUSING ADVISORY PANEL MEETING - 4TH JUNE 2014</b></p> <p>To receive the minutes of the Outer West Housing Advisory Panel meeting held on 4<sup>th</sup> June 2014.</p>	7 - 16
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>INTRODUCTION TO COMMUNITY COMMITTEES</b></p> <p>To receive the report of the WNW Area Leader which sets the scene for your new community committee and asks approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.</p>	17 - 20
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>COMMUNITY COMMITTEE APPOINTMENTS</b></p> <p>To receive the report of the City Solicitor the report invites the Committee to make appointments to the following as appropriate:- Those Outside Bodies as detailed at Appendix 1; One representative to the Corporate Carers' Group; Community Committee Area Lead Members, as listed at Section 3; and Those Children's Services Cluster Partnerships, also listed within Section Community Committee sub groups as required</p>	21 - 30
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>APPOINTMENT OF CO-OPTES TO THE COMMUNITY COMMITTEE</b></p> <p>The report of the City Solicitor seeks to gain approval of the appointment of co-optees to the Community Committee for the remainder of the municipal year.</p>	31 - 36

Item No	Ward	Item Not Open		Page No
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WELLBEING UPDATE REPORT</b></p> <p>To receive the report of the WNW Area Leader this report provides members with an update on the budget position for the Wellbeing Fund for 2014/15. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.</p>	37 - 52
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>ESTABLISHMENT OF AN EMPLOYMENT, SKILLS AND WELFARE PRIORITY NEIGHBOURHOODS BOARD</b></p> <p>To receive the report of Head of Service Employment and Skills the report seeks endorsement from the Outer West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.</p>	53 - 58
14	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>INTRODUCTION TO COMMUNITY COMMITTEE TOPICS</b></p> <p>To receive the report of the WNW Area Leader the purpose of this report is to reiterate the aspirations set out to improve local decision making by developing and encouraging a new style of collaborative working with residents, services and partners.</p> <p>The report presents members with proposed plans for engagement for those topics agreed at the Community Committee meeting on 4th June.</p>	59 - 68

Item No	Ward	Item Not Open		Page No
			<p><b>THIRD PARTY PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	
2				
a)				
b)				